

PARKES BRIDGE CLUB

MEETING TYPE: COMMITTEE

DATE: 1 February, 2018

TIME: 11.30

VENUE: Parkes Leagues Club

CHAIR: Rosemary Morris, President

1 Present:

Keith Fiedler, Rosemary Morris, Isabel Orange, Dawn Phipps, Greig Ball, Robyn Sheridan, Jenny Freeman, Nancye Blatch, Bev Laing

2 Apologies:

nil

3 Minutes of Previous Meeting:

Read and Accepted

4 Review Actions from Previous Meeting

| ACTION | BY WHOM | BY WHEN |
|---|-----------------|---|
| Discuss Care West donation prior to AGM in July 2018 | Committee | June 2018 |
| Pamphlet for new members finalised | Robyn | Completed. To be placed on open shelving in store room. Re-do application form. |
| Membership contact list distributed to all members | Robyn | Completed. |
| Send replacement cheque and covering letter to Cancer Care West | Robyn | Completed. Cheque has been banked. |
| Draft a list of Howell movement set ups for reference | Robyn and Keith | February 2018 |
| Draft a procedure for the dealing machine use | Robyn and Keith | February 2018 |
| Follow up purchase of website software | Greig | Completed |
| Calendar of dates for 2018 to be written | Robyn and Keith | Completed |
| Letter to NSW Bridge Association re red point days | Robyn and Keith | Pending. Robyn to draft and review with Keith on Monday 5 February |

5 Correspondence

See correspondence log sheet attached.

6 Treasurer's Report:

6.1 Treasurer's Report tabled by Dawn Phipps. Report accepted by Committee. See attached report.

6.2 NSW Bridge Club Affiliation costs – Jenny did not receive notification of due date. NSW Bridge is now only using email. Decision for email to be sent to both Secretary and Treasurer. Jenny to provide both email addresses to NSW Bridge.

ACTION: Jenny to provide email addresses for Secretary and Treasurer to NSW Bridge.

6.3 Term Deposit Due – discussed and decision is to roll over to a 5-month term as this is the best interest rate. Dawn to advise bank on Monday 5th February.

7 General Business:

7.1 Nomination of Barbara Hughes for membership – approved. Noted that the application form needs updating.

ACTION: Update membership nomination form and place in store room on open shelving.

7.2 Lessons – Keith will be providing lessons on Friday afternoons at 2 pm from Friday 9 February. Dawn advised that the PLC will not be charging the Bridge Club for the use of the room during this time. At this time no advertising has occurred.

ACTIONS: Robyn to email all club members to advise of lessons.

Rosemary to place ad in local paper

Jenny to include in the Club notes in the paper

2LVR to be contacted by Rosemary

10 Paul Merton introduction to bridge books to be ordered and a few of the second book by Keith

7.3 Saturday Bridge – Keith and Greig put forward the suggestion of trialling a Saturday afternoon bridge competition as a trial for a few months and see if it is viable. Would have to have 3 tables to go ahead in order to cover costs to the PLC. Keith happy to run the day and organise cards with Greig to assist.

Discussion took place on whether it should be a social or points day. Most Committee members thought it should be for points. If it goes ahead to be advertised to Condobolin and Forbes Clubs as well.

ACTION: Take to General Meeting on 8 February 2018 for decision. Robyn to include in the agenda.

7.4 Agnes Hewett Day – to be held on 18 March 2018. Dawn to follow up with a quote from the PLC regarding luncheon. Need to confirm that we can provide morning tea food.

ACTION: Dawn to obtain a quote for catering and check possibility of members providing morning teas. Robyn to do a flyer.

7.5 Silver Anniversary of Club in 2018 – Bev raised that this year is our 25-year anniversary and suggested that we should mark the occasion in some way. Place on General Meeting agenda for next week.

7.6 Joan Butts Bridge Lesson weekend in Orange – 20 – 22 April 2018 – Nancye raised this item to advise Club members in case anyone was interested in attending. Cost for the weekend is \$180. Includes 4 sessions, 3 lessons, lunches and a winery tour. Nancye to send Robyn the flyer so she can email it out to members.

ACTION: Send out Joan Butts flyer to all members and place on noticeboard.

Meeting Closed: 1235

Next Meeting: Will be called as needed

| ACTION | BY WHOM | BY WHEN |
|--|----------------|----------------|
| Advise NSW Bridge Club of Secretary and Treasurer's email addresses for affiliation costs notification | Jenny Freeman | One week |
| Term Deposit roll over to be advised to bank | Dawn Phipps | 5 February |
| Update membership nomination form and place in store room on open shelving. | Robyn Sheridan | 5 February |
| Email members advising of Keith's lessons | Robyn | 5 February |
| Place ad in local paper and on 2LVR re lessons | Rosemary | One week |
| Include details on lessons on Bridge club notes in the paper | Jenny | One week |
| Order in Paul Merton books (both introductory Bridge and Volume 2) | Keith | One week |
| Include suggestion of Saturday bridge in General Meeting agenda and post on notice board | Robyn | 5 February |
| Obtain quote for Agnes Hewett day | Dawn | 8 February |
| Check if PBC can provide morning tea food for Agnes Hewett day | Dawn | 8 February |
| Poster for Agnes Hewett to be done and sent to other clubs | Robyn | 8 February |
| 25-year Club anniversary to be placed on General Meeting agenda for suggestions on how to celebrate | Robyn | 5 February |
| Joan Butts day flyer to be emailed and placed on noticeboard | Robyn | One week |